# Methodist Church

Ordnance Road

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**General Data Protection Regulation Policy**

As from the 25th May 2018 the General Data Protection Regulation will come into effect and replaces the current Data Protection Act 1998 and the changes will remain in place even after the UK leaves the EU in 2019.

**Our Commitment:**

St Giles & St John Preschool is committed to the protection of all personal and sensitive data for which it holds responsibility.

The member of staff responsible for data protection is: Jan Gabriel – Manager

The Preschool is committed to ensuring all staff are aware of data protection policies, legal requirements and adequate training Is provided to them.

The requirements of this policy are mandatory for all staff employed by the Preschool.

**Consent:**

GDPR requires that all early years providers have a legitimate reason for processing personal data.

We must be able to demonstrate that consent was given freely, specific and informed for each purpose for which the data is being processed. Pre-ticked boxes or inactivity will no longer suffice – people will have to actively opt-in.

**Adopted on 25th May 2018**

**Review date: 1st August 2024**

**Name and role of signatory: Jan Gabriel – Manager**

**Signed**